Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Attention: _____

Date: November 6, 2025
Quotation #: PS 025-11-123
ABC: ₱267,990.00

Sir/Madam:

Please quote your lowest price for the items listed below, indicate the shortest delivery time, and submit this form duly signed by your authorized representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	**PROCUREMENT OF ICT SUBSCRIPTION: ALTERNATIVE VIDEO-CONFERENCING SOLUTIONS (SOFTWARE APPLICATION + WEBINAR)** **Alternative Video Conferencing Solution (Collaborative Solution)** **Quantity: 1 license** • Host up to 100 participants. • Unlimited meetings for up to 30 hours per meeting. • 5 GB of cloud recording storage. • Automated captions. • Chats and channels for collaboration, file sharing, and more in one platform. • Mail and calendar client and service. • Automate key tasks across the platform with an AI assistant. • Provides standard administrative controls for managing users and settings. • Subscription Duration: One (1) year. **Video Webinar 1,000** **Quantity: 1 license** • Host up to 500 or 1,000 attendees. Ideal for webinars, large conferences, and town hall meetings. • Unlimited meetings for up to 30 hours per meeting. • Unlimited cloud recording storage. • Unlimited editable boards. • Automated and translated captions. • Chats and channels for collaboration, file sharing, and more in one platform. • Mail and calendar client and service. • Automate key tasks across the platform with an AI assistant. • Gain quick access to meeting summaries, assistance with drafting messages, and more. • Subscription Duration: One (1) year. *Note: The bidder must be an authorized reseller of the brand being offered and must provide a certificate from the manufacturer or vendor.* **(Price Vat-Included)**	1	lot		

Delivery Period: _____
Warranty: _____
Price Validity: _____

_____
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please submit your quotation within ____ days from the date of this RFQ.
2. Bidders must submit current and valid legal documentary requirements along with the completed quotation:
   a. [ ] Mayor's / Business Permit
   b. [ ] PhilGEPS Registration Number: _____
      Membership: [ ] Platinum [ ] Red
   c. [ ] Income / Business Tax Return (for Small Value Procurement - for above ₱500,000)
   d. [ ] Notarized Omnibus Sworn Statement (for Small Value Procurement - for above ₱50,000)
   e. [ ] Tax Clearance Certificate
   f. [ ] Bidders who have previously submitted the above legal requirements may no longer be required to resubmit them.

Sir/Madam,

I hereby certify under oath that I have personally conducted this canvass, that the prices quoted are true and correct, and that the signature of the representative of the company submitting the quotation is genuine.

PAOLO MIGUEL U. TORIO / ASHLIE T. ABLES / SONNY S. BERMUDEZ
SIGNATURE OF CANVASSERS

For more information, you may contact us:
Telephone: (02) 8988-1674 loc 777
Please send your quotation to:

osg.procurement@yahoo.com